



AGENDA
Policies & Procedures Committee (PPC) Meeting
May 16, 2018 from 5:45-7:45 pm
Ten Pin Building – 793 K St, Arcata

Facilitator: Leah

Outcomes:

- Approval of draft minutes from March Policies & Procedures meeting
- Bylaw clarification regarding board qualifications
- Outline policy for evaluating and hiring the General Manager
- Understanding of future agenda items and hotlist items

| | What | How | Who | Minutes | Time |
|----|--|--|--------|---------|-----------|
| 1. | Welcome & Review | - Introductions - Check for changes to the agenda | - Leah | 5 | 5:45-5:50 |
| 2. | Approve Minutes | - Ask for consensus on approval of the March 2018 minutes | - all | 5 | 5:50-5:55 |
| 3. | Member Comments | - Members share topics not already on the agenda | - all | 5 | 5:55-6:00 |
| 4. | Bylaw Clarification | - Does state law and our bylaws allow the board to remove someone from the board for the reason of violating qualifications for candidacy established in board policy? | - Leah | 20 | 6:00-6:20 |
| 5. | Policy for evaluating and hiring the General Manager | - Draft a policy to include general responsibilities, what decisions and what budgetary amounts need board approval | - Leah | 30 | 6:20-6:35 |
| 6. | Hotlist Items | - Review and update current hotlist | - Leah | 20 | 6:35-6:55 |
| 7. | Next Agenda Items | - Review potential agenda items for next meeting - Next meeting July 18, 2018 | - Leah | 5 | 6:55-7:00 |